

# Testing Manager

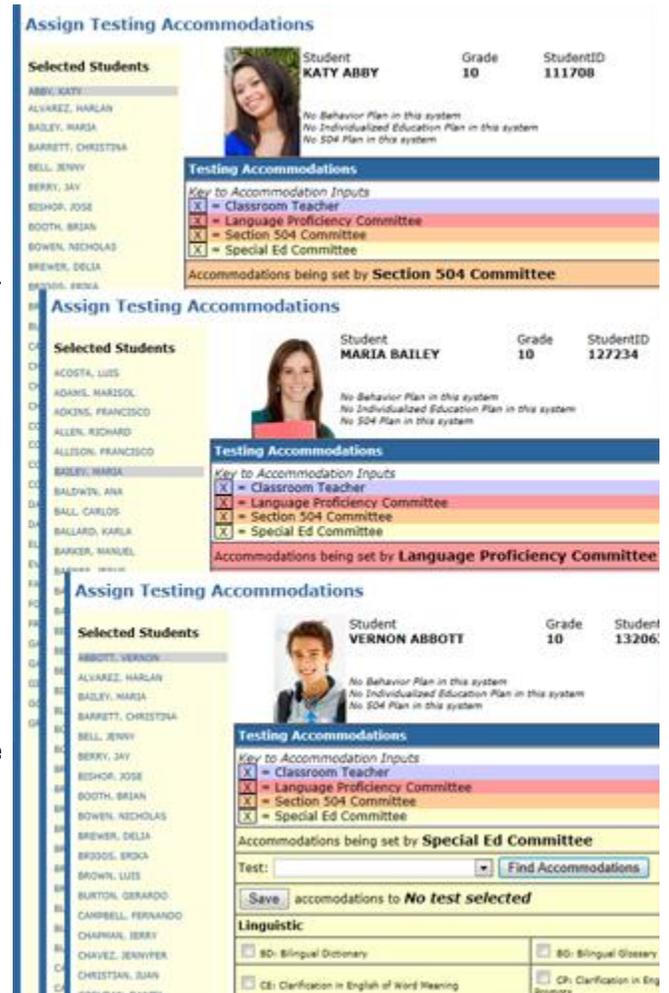
## Problem

- State-mandated testing includes **many requirements**
- Students must be given the **tests that states require**
- Many students qualify for special **accommodations** which must be identified ahead of time and assigned to testing locations accordingly
- Proctors must be **assigned, trained and file oaths** for understanding and abiding by the testing rules
- **Records and documentation** must be made and kept for a prescribed period of years
- **Records must match test results**
- ...and the requirements go on!

## Solution

With Edclick's Web-based **Testing Manager**:

- **Assign staff** to be test proctors with a few clicks.
- **Assign students** to tests and proctors with a few clicks.
- **Automatically compare school test rosters to state test rosters** to ensure an exact match to testing requirements.
- **Gather testing accommodations** input per student from your Special Ed Committee, Section 504 Committee, Language Proficiency Committee and classroom teachers.
- **Consolidate testing accommodations** inputs into an accommodation plan for each student and each test where applicable.
- **Red-flag accommodations discrepancies** that do not match accommodations recommended by accommodation committees.
- **Create electronic forms with electronic signatures** for Oaths and other required forms for proctors, testing coordinators, administrators and others. Store forms securely with easy access and without consuming file cabinet space.
- **Easily track electronic forms which have been not been signed** and those that have been signed to ensure 100% compliance.
- **Automatically generate test rosters with accommodations** and other necessary info to proctors.
- **Automatically generate test rosters for public posting** so students know where to go on test day.
- **Quickly create drag-and-drop seating arrangements** to be archived with test documentation archive.
- **Complete records:** Testing Manager provides complete and easily accessible testing records over time for transparency and accountability.
- **Customizable:** The system is customizable to your school's testing process.



The screenshots show the 'Assign Testing Accommodations' interface for three students: KATY ABBY, MARIA BAILEY, and VERNON ABBOTT. Each interface includes a list of 'Selected Students', a student profile with photo and ID, and a 'Testing Accommodations' section with a key to inputs and checkboxes for Classroom Teacher, Language Proficiency Committee, Section 504 Committee, and Special Ed Committee. The interface also shows a 'Test:' dropdown, a 'Find Accommodations' button, and a 'Save' button with a note 'accommodations to No test selected'. A 'Linguistic' section includes checkboxes for 'BD: Bilingual Dictionary', 'BD: Bilingual Glossary', 'CE: Clarification in English of Word Meaning', and 'CE: Clarification in English Prompts'.

I do hereby further certify, warrant, and affirm that I will faithfully and fully comply with all requirements concerning test security and confidentiality.

Signature  Signed  Not Signed  
 Checking this electronic signature button is equivalent to signing **Mary Arney** on a paper document. Your identity has been established by your logon account.